

JSPM's
Jayawant Institute of Management Studies
Tathawade, Pune-33
Internal Quality Assurance Cell

Minutes of Meetings

Date: 19/08/2020

Meeting No: 7

The first IQAC Meeting was held on 19th August 2020 through Online Zoom platform.

Day of the Meeting: Wednesday

Timing: 10:00 AM

The following members were present in Virtual meeting -

1. Dr. Priyanka Singh
2. Prof. S.L. Bhilare
3. Dr. Bipin Bankar
4. Prof. Shweta Padale
5. Prof. Harini Rajan
6. Prof. Deepak Pandita
7. Dr. Sudarshan Pawar
8. Ms. Shoba Shinde
9. Ms. Majusha Surve
10. Mr. Deepak Ghorpade
11. Mr. Arjun Kharat

IQAC coordinator Dr. Harini Rajan welcomed all the members to the 5th meeting of IQAC. New members of IQAC had introduced themselves.

1. Agenda 1/7: Approval of Minutes of Meeting held on 02/01/2019 and discussion on the action taken report.

Resolution 1/7: The IQAC coordinator Dr. Harini Rajan Read the MOM and presented action taken report in front of the members of IQAC. All the members present have approved the same unanimously.

2. Agenda 2/7: The Academic Coordinators of both the departments have proposed the Academic plan through the academic calendar and requested the IQAC to suggest changes if any required for enhancement of academic activities.

Resolution 2/7: The members present in the meeting have approved the Academic Plan also accepted that the academic plan is prepared as per regular schedule as per the need the departments can adopt changes in the plan based on the guidelines of SPPU.

3. Agenda 3/7: The IQAC coordinator proposed the yearly activity calendar for Extra and co-curricular activities. Also urge the members to give the valuable suggestions

Resolution 3/7: The members of the meeting suggested some new initiatives keeping in mind the ongoing pandemic. It was also suggested that more activities to be planed as the students are missing the flare of offline classes.

4. Agenda 4/7: The HOD of MBA department has initiated the topic of creating awareness among the aspiring students as the pandemic may affect them you aspire the courses of MBA & MCA

Resolution 4/7: The industry representatives welcomed the suggestion of creating awareness and the management representatives assured that they will support the initiative in all possible manner.

5. Agenda 5/7: The short review of activities of all 6 pillars were given by IQAC coordinator and also discussed on how the institute overcome the challenge of online mode.

Resolution 5/7: The members welcomed the initiatives taken by the institute. And also suggest to increase the number virtual meetings within the staff members to keep track on all activities.

6. Agenda 6/7: The house has initiated a discussion on the Induction program for first year students to be conducted with proper planning and objective as soon the admissions are completed.

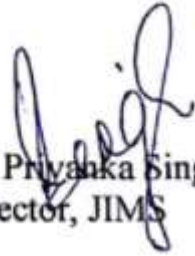
Resolution 6/7: The head of the departments are assigned with the responsibility of Planning of the formal induction program with an objective and assign the faculty members for the smooth conduction of the program.

The IQAC meeting concluded with the vote of thanks proposed by the IQAC coordinator.

Prepared by



Dr. Harini Rajan
IQAC Coordinator



Dr. Priyanka Singh
Director, JIMS



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Action Taken Report

Meeting No: 7

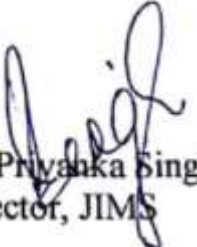
Meeting Date: 19/8/2020

Venue: Zoom Platform

Sr.No	Resolution	Action Taken	Outcome
1	Revision in Extra and Co-curricular activity Calendar	Some new activities have been included in the calendar and a revised calendar is been prepared, keeping virtual and offline mode in mind.	The students will learn skills through online activity as well.
2	Syllabus Orientation for Faculty	Syllabus orientation program is been scheduled for faculties through Zoom platform	The Faculty members were enabled to understand the curriculum and few new courses
3	Awareness program among aspirants	An virtual awareness program about the course, eligibility, process etc was conducted in virtual mode	Aspiring MBA MCA students attended the event
4	Preparation of Academic Calendar	Flexi calendar was proposed and followed the instructions of SPPU	Smooth conduction of academic activity

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IQAC Coordinator




Dr. Priyanka Singh
Director, JIMS

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Minutes of Meetings

Date: 01/02/2021

Meeting No: 8

The first IQAC Meeting was held on 1st February 2021 in the board room of the institute.

Day of the Meeting: Monday

Timing: 11:30 AM

The following members were present during the meeting:-

1. Dr. Priyanka Singh
2. Prof. S.L. Bhilare
3. Dr. Bipin Bankar
4. Prof. Shweta Padale
5. Prof. Harini Rajan
6. Prof. Deepak Pandita
7. Dr. Sudarshan Pawar
8. Ms. Shoba Shinde
9. Mr. Deepak Ghorpade
10. Mr. Sachin Kolgiri

IQAC coordinator Dr.Harini Rajan welcomed all the members to the 8th meeting of IQAC and also thanked them for making themselves available for the meeting personally.

Agenda 1/8: Approval of Minutes of Meeting of the 19th August 2020 and the action taken report.

Resolution 1/8: The IQAC coordinator Dr. Harini Rajan Read the MOM and presented action taken report in front of the members of IQAC. All the members present have approved the same unanimously.

Agenda 1/8 The members initiated a discussion on the Induction program for first year students (late admission) to be conducted with proper planning and objective.

Resolution 7/8: The head of the departments are assigned with the responsibility of Planning of the formal induction program with an objective and assign the faculty members for the smooth conduction of the program.

Agenda 3/8: The chairperson discussed on the matter of importance of conducting research work and making quality use of available time and resources in productive way. The management representatives suggested to encourage research environment in the institute.

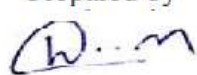
Resolution 3/8: The chairperson agreed to conduct a separate session for research orientation and will encourage papers.

Agenda 4/8: The house has initiated a valid discussion on the valid utilization of available library resources by the students even during online academics.

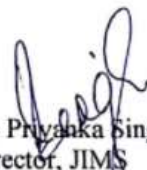
Resolution 4/8: The IQAC coordinator assures to arrange an internal meeting with librarians and map a solution for the same

Agenda 5/8: The teacher representative Mr. Pandita raised the issue and challenges faced by MCA students and faculty members in conducting lab sessions in virtual mode.

Resolution 5/8: The Alumni members and industry experts accepted the challenges faced in this situation and were in favor of closed group meeting to sort out the issue

Prepared by

Dr. Harini Rajan
IQAC Coordinator




Dr. Priyanka Singh
Director, JIMS

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Meeting Date: 01/02/2021

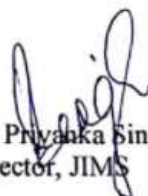
Venue: Board Room JIMS E Building

Sr.No	Resolution	Action Taken	Outcome
1	Enhancement utilization of Library facility	In the meeting conducted with librarians it was decided the books can be issued for longer periods keeping the pandemic as a matter of concern	Students reading ability is improved and also utilization of resources assured
2	Conduct Formal Induction program	Induction program has been conducted which includes refreshment activities, Bridge courses etc in virtual mode.	Students have acquainted with the institute practices
3	Practical classes in online mode for MCA students	The closed group meeting suggested some strategies to enhance the practical programming sessions in zoom platform without losing the importance of the session	Students of MCA got benefitted out of the initiative and the parents appreciated the same through GFM's

Prepared by



Dr. Harini Rajan
IQAC Coordinator



Dr. Priyanka Singh
Director, JIMS